

SAYDEL COMMUNITY SCHOOL DISTRICT  
5740 NE 14<sup>th</sup> STREET  
DES MOINES, IA 50313

BOARD WORK SESSION MINUTES

6:00 PM

Saydel District Office Board Room

May 23, 2016

- I. **Call the Meeting to Order** – Meeting called to order by President Brian Bowman at 6:00 PM
- A. **Roll Call** – Melissa Sassman, Chad Vitiritto, Roland Kouski Jr., Henry Wood, Doug Kayser, Jennifer Van Houten, Brian Bowman, present.
- B. **Approve Agenda** – Motion to approve the agenda by Melissa Sassman, seconded by Jennifer Van Houten. Motion carried 7/0.
- II. **Discussion / Action Items**
- A. **Cornell Project Update** – Superintendent Mr. Douglas Wheeler welcomed Estes Construction Project Manager Scott Sheller and HAILA Architect Art Baumgartner. Scott and Art shared a construction management progress report for the Cornell Elementary Addition and Outdoor Classroom. The presentation included progress photos, a schedule update, budget and cost control summary and safety update. Project start date was May 2, 2016. They are currently on budget with no safety incidents to date. Mr. Wheeler provided a furniture update and showed samples of desks, chairs and seating options from Storey Kenworthy. He also shared mock-ups the classroom set up utilizing this furniture.
- B. **Yearly Building & Grounds Update** – Buildings and Grounds Supervisor Dan Willson reviewed maintenance work tickets within the District from July 1, 2015 to present. He also reviewed major projects completed from July 1, 2015 to present, which included basketball courts, Woodside gym, High School gym floor, High School flooring, Cornell playground woodchips, and the Woodside concrete approach. He presented the projects scheduled for summer 2016, and he also noted high priority projects as High School water main, High School tennis courts, and High School track repair. Business Manager Ryan Eidahl and Mr. Wheeler presented the Buildings and Grounds long-range planning budget worksheet and shared details on progress made in the Site Master Plan. The Board discussed developing a Facilities Committee to examine the Master Plan and look at a GO Bond proposal.
- III. **Adjourn** – Motion to adjourn by Melissa Sassman, seconded by Roland Kouski Jr. Motion carried 7/0. Meeting adjourned at 7:40 PM

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Brian Bowman, Board President

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Beth Vitiritto, Board Secretary

The next scheduled Regular Board Meeting is Monday, June 13 at 6 PM in the Board Room at the Saydel District Office.